



Conservation Project Assistant Job Description

Job purpose

The Conservation Project Assistant is responsible for supporting Greenways Land Trust staff and volunteers in their efforts to restore, sustain and protect natural areas and critical habitats, particularly ecological and recreational greenways, for the benefit of the Campbell River community.

Duties and responsibilities

Projects include:

- Assisting with Greenways' Invasive Species Removal program and invasive species monitoring, Baikie Island Habitat Restoration, and Canada Goose Monitoring Program;
- Assisting Greenways' Community Engagement Coordinator with the Greenways Adopt-a-Trail program in the Beaver Lodge Forest Lands and supporting the delivery of school programs and the Greenways Conservation Team;
- Providing public education through displays, flyers and brochures;
- Maintaining equipment inventory and reorganizing storage facilities;
- Writing news media releases, taking project and program photographs, updating website, updating email and membership mailing lists;
- Support volunteers as needed in the office and in the field;

And other duties as requested by the Executive Director and other Greenways' staff members.

Qualifications

- Between the ages of 15 and 30
- Related post-secondary education (such as environmental studies, natural sciences or education)
- Strong interest in the outdoors
- Passionate about working with an environmental non-profit organization
- Valid Level 1 First Aid and access to own vehicle preferable

Hours & Salary

This temporary position offers 37.5 hours per week for 16 weeks, with an anticipated start date of May 1st, 2019, contingent upon funding. Compensation is \$14.10/hr.

Applications due March 6, 2019
Please email resume and cover letter to info@greenwaystrust.ca
Interviews will be scheduled from March 20th -23rd