



PORT ALBERNI FRIENDSHIP CENTER

Family Support Worker

INTERNAL and EXTERNAL JOB POSTING

DEADLINE: September 19, 2019

The Port Alberni Friendship Center is accepting applications for a *Family Support Worker*. This person will provide culturally appropriate intervention and prevention family support strategies to strengthen parenting capacity including referral and provision of information, advocacy and consultation.

Duties

- Responsible for all aspects of file case management
- Responsible for facilitating drop-in groups for families.
- Collaborate and maintain effective communication with community agencies, organizations and groups.
- Maintain up to date resource list
- Attend related inter-agency meetings, team meetings and staff meetings.
- Work with team and other staff to ensure growth and sustainability of department and its program(s).

Education, Knowledge and Abilities

- Social Work, Child & Youth Care, Human Services or related education and/or five (5) years experience is preferred.
- Demonstrated understanding of First Nations culture and protocols is important.
- Knowledge and experience with the Child Family and Community Service Act, Integrated Case Management and Freedom of Information and Protection of Privacy Act.
- An understanding of family centred approach and the principles and processes related to advocacy and developing advocacy skills.
- Possess an understanding and experience in assisting families in stressful situations and work with families to develop realistic goal plans as well as maintain records and documents relating to social/emotional growth.
- Ability to work in various settings such as outreach, one-on-one, and have well developed relationship building skills is necessary.
- Ability to manage stressful client related situations as well as own personal work/life balance
- Must be able to work independently and as part of a team.
- Direct social work/formal counselling experience is considered an asset.
- Proficiency in the use of Word, Microsoft Outlook, Email and be able to navigate the internet.
- Must be willing to submit to a Criminal Record check and provide Drivers Abstract.
- Must possess valid class 5 or 4 driver's license and have reliable transportation to use for work.

Salary: \$42,023.80 annually dependent upon experience and Benefits Package

Hours: Monday to Friday (35 hours week), and occasional evening/weekend as required

Start Date: ASAP

Posting Closed: September 19, 2019

Submit Cover letter, resume & Application for Employment to: Cyndi Stevens, Executive Director
3555 4th Avenue
Port Alberni, B.C. V9Y 4H3
cstevens@pafriendshipcenter.com

Please Note: Only those selected for an interview will be contacted. Please email Resume and cover letter to Cyndi Stevens at cstevens@pafriendshipcenter.com and Carol Maltais at cmaltais@pafriendshipcenter.com

Pursuant to Section 41 of the BC Human Rights Code, preference may be given to applicants of Aboriginal ancestry.