



WAGALUS SCHOOL

116 Eagle Place
PO BOX 640
Port Hardy, BC, V0N 2P0
Phone: 250-949-5722
E-Mail: wagalusprincipal@gmail.com

JOB POSTING: open ended

POSITION: Substitute Education Assistant

LOCATION: Wagalus Elementary

QUALIFICATIONS:

Minimum Grade 12 Education

Preference to candidates

Experience with children

Preference to applicants with Education Assistant Certificate and experience with Readwell, Reading Mastery, Saxon Math

Personal qualities: Energetic, patient, caring, physically able to sit and bend as necessary in an elementary class. Must be able to work with teacher and school team to encourage learning to the child's greatest ability. Must be a self-motivated, flexible and creative person to help with classroom management, behavioral issues, and ways to assist teacher.

JOB DESCRIPTION: Assisting teacher with students with academic, social, physical, and emotional needs

- Maintaining discipline
- Ensuring student safety at all times
- Assisting in the care of sick or injured students
- Assisting teachers in preparing materials for lessons
- Providing safe supervision of students during lunch and recess
- Working with teachers to ensure students are never unsupervised

8:30am-3:00pm on-call as needed

PLEASE SEND OR BRING RESUME TO:

Wagalus Elementary

ATTENTION: Ms. Pehgee Aranas

wagalusprincipal@gmail.com

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